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HEALTH-INFO
Kick – Off Meeting

Professional Chamber of Thessaloniki, 31-10-2018

Εθνικός Οργανισμός Παροχής Υπηρεσιών Υγείας
ΕΟΠΥΥ

ΓΕΝΙΚΟ ΝΟΣΟΚΟΜΕΙΟ ΠΕΛΛΑΣ ΝΟΣΟΚΟΜΕΙΑΚΗ ΜΟΝΑΔΑ ΕΔΕΣΣΑΣ

Republic of Macedonia Ministry of Health

ЈЗУ КЛИНИЧКА БОЛНИЦА – БИТОЛА
„Д-р ТРИФУН ПАНОВСКИ"
CLINICAL HOSPITAL "D-r TRIFUN PANOVSKI"
7000 Bitola - REPUBLIC OF MACEDONIA

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A. INVITATION

Image 1. Invitation for the KoM of HEALTH-INFO

B. AGENDA

Image 2. Agenda for the KoM of HEALTH-INFO

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Kick-Off Meeting Agenda

INFORMATION			
Project Name	HEALTH-INFO	**Project Lead Beneficiary**	National Organization for Health Care Service Provision EOPYY (GR)
Meeting Location	Professional Chamber of Thessaloniki, Greece (27, Aristotelous Street 54624) http://www.eeth.gr	**Project Manager**	Mr. George Aggouris
Meeting Date & Time	31st of October 2018 10:00 am – 15:00 pm	**Project Beneficiaries**	PB2: ATEITH (GR) PB3: General Hospital of Pellas (GR) PB4: Ministry of Health (FYROM) PB5: Public Health Institution General Hospital Gevgelja (FYROM) PB6: PHO Clinical Hospital Bitola (FYROM)

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INTRODUCTION	
Welcome	
	Estimated Time
1. Lead Beneficiary	10:00-10:30
2. Project Beneficiaries	
3. Other stakeholders	
	^^
Welcome from the Lead Beneficiary and a brief statement from representatives of the meeting. Introductions from the project team members and other stakeholders.	

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PROJECT PLANNING		
Topic	Discuss	Estimated Time
Lead Beneficiary Presentation *Mrs. Christina Georgakopoulou*	Introduction to HEALTH-INFO Content Objective/Scope Roles of Partners Leader's Milestones (1st year) and Specifics of Implementation	10:30-10:45
Beneficiaries' Presentation (PB2, PB3, PB4, PB5, PB6)	Presentation of the Beneficiaries Beneficiaries' Milestones (1st year) and Specifics of Implementation	10:45-12:00
Project Officer's Presentation *Mr. George Papapostolou*	Pre - financing for IPA Beneficiaries, allocations, Expenditures verifications	12:00-12:30
BREAK	**Coffee/Snacks**	**12:30-13:00**
Project Timeline (1st year)	Review its scope. Relate that it is a preliminary draft. Go through every deliverable and elaborate/update the existing Timeline. Review Milestones. Human Resource Management Plan (review commitments and availabilities to work to schedule).	13:00-13:40
Project Timeline (2nd year)	General discussion. Define timeline of major deliverables. Discuss any changes in Timeline. Human Resource Management Plan (review commitments and availabilities to work to schedule).	13:40-14:00

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Communication between the Partnership	Define Communication strategy. Describe Communication tools and means (e-mail, Skype, Viber, WhatsApp etc.) Update any changes in Contact persons/Communication Officers Discuss communication mediums, periodical status reviews/reporting, review meetings and project plan updates.	14:00-14:15
Procurements	Review planned procurements. Discuss the progress of the partnership, any possible delays or issues.	14:15-14:30
Risk Management	Review possible risks, identify issues regarding project implementation.	14:30-14:45
Review each of the topics. Discuss methodology and strategy, assign and define roles, make decisions needed and solve possible issues.		
CLOSURE OF KICK-OFF MEETING		
		Estimated Time
1. The Leader starts documenting the Q & A session.		14:45-15:00
2. The Leader starts collecting the following documents: Sign-In Sheet, the Updated Timeline and the Q&A documentation.		
If time runs short, the questions will be emailed to the Leader. Collect the documents and thank everyone for their time. Relate that the meeting minutes and action items will follow.		

SOCIAL DINNER

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C. SPEAKERS

- ***Christina Georgakopoulou*** *– Communication Manager - National Organization for Health Care Services Provision, Division of Informatics – Greetings*
- ***George Angouris*** *– Project Manager - National Organization for Health Care Services Provision – Greetings*
- ***Christina Georgakopoulou*** *– Communication Manager - National Organization for Health Care Services Provision, Division of Informatics – Introduction to HEALTH-INFO - Milestones Presentation LB*
- ***Menelaos Zafrakas****– Project Manager – Alexander Technological Educational Institute of Thessaloniki (ATEITH) - Department Midwifery- Milestones Presentation PB2*
- ***Athanasios Mittakos*** *– Project Assistant - General Hospital Of Pellas - Hospital Unit Of Edessa - Milestones Presentation PB3*
- ***Mitko Sevrievski*** *– Project Assistant –Ministry of Health of FYROM- Milestones Presentation PB4*
- ***Risto Atanasovski*** *– Project Assistant –Public Health Institution General Hospital-Gevgelija- Milestones Presentation PB5*
- ***Biljana Hristovska*** *– Project Assistant –Public Health Institution Clinical Hospital Bitola- Milestones Presentation PB6*
- ***George Papapostolou*** *– Project Officer – JS - Pre - financing for IPA Beneficiaries, allocations, Expenditures verifications*

D. PARTICIPATION LIST

Image 3. Participation List of the KoM of HEALTH-INFO

Health-Info KoM Date: 31/10/2018

Name	Partner	Position (Organization)	Role (InMedTour project)	Meeting Arrival Date & Time	Meeting Departure date & time	Social Dinner	SIGNATURE
Aggouris Georgios	EOPYY	General Manager	Project Manager	30/10/2018	1/11/2018	YES	
Georgakopoulou Christina	EOPYY	Head of Department	Communication Manager	30/10/2018	1/11/2018	YES	
Athanasiadis Kyriakos	EOPYY	Advisor of President of EOPYY- specialist in informatics		30/10/2018	31/10/2018		
Biljana Taneska	MoH	Cabinet of the MoH		31/10/2018	31/10/2018		
Slobodanka Ancevska	MoH	Sector for european integration and international cooperation	Head of IPA unit	31/10/2018	31/10/2018	YES	
Project manager	MoH	Project manager	Project manager	31/10/2018	31/10/2018	YES	
Financial manager	MoH	Financial manager	Financial manager	31/10/2018	31/10/2018	YES	
Assistant to project manag	MoH	Assistant to project manager	Assistant to project manager	31/10/2018	31/10/2018	YES	
Dr.Mitko Krdjev	PHI General Hospital Gevgelija	Director of PHI General hospital Gevgelija	Project manager	31/10/2018	31/10/2018	YES	
Risto Atanasovski	PHI General Hospital Gevgelija		Communication Manager	31/10/2018	31/10/2018	YES	
Risto Gjurov	PHI General Hospital Gevgelija		Financial manager	31/10/2018	31/10/2018	YES	
Hristovska Biljana	Clinical hospital Bitola	IT manager	Project manager	31/10/2018	31/10/2018	YES	
Dr.Zoran Lazarov	Clinical hospital Bitola	General manager		31/10/2018	31/10/2018	YES	
Dr.Aleksandar Dimovski	Clinical hospital Bitola	Specialist radiologist		31/10/2018	31/10/2018	YES	
Mitakos Athanasios	HOSPITAL EDESSA		Communication Manager	31/10/2018	1/11/2018	YES	
Dr Zafrakas Menelaos	ATEI Th			31/10/2018	31/10/2018	YES	
Papasozomenou Panagiota	ATEI Th			31/10/2018	31/10/2018	YES	
George Papapolitolou	Project	Officer		31/10/2018	31/10/2018	NO	
Diopsis	LB	External PM		31/10/2018	31/10/2018	YES	
Highfidelity	LB	Organization				YES	

E. SPEAKERS PRESENTATION

E.1 Presentation of the National Organization for Health Care Services Provision, Division of Informatics (LB), Mrs. Christina Georgakopoulou

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ΕΟΠΥΥ Εθνικός Οργανισμός Παροχής Υπηρεσιών Υγείας

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HEALTH-INFO

Unified information system for exchanging information between primary health units in the cross-border area for emergency health cases

Kick-off Meeting

31-10-2018

Professional Chamber of Thessaloniki

CHRISTINA G. GEORGAKOPOULOU, MSc.
Head of the department of management Informatics Projects
And Support Community Programs
Division of Informatics

National Organization for Health Care *Services* Provision (EOPYY)

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EOPYY is a National Organization of Greece, whose main scope is the purchase of health services for its insured, pensioners and their dependent members (~10.000.000). It's main objectives include:

- The establishment of rules for design, quality, development, evaluation, safety and efficiency of the health services market, managing and controlling funding.
- The establishment of criteria and contract terms for the purchase of health services with institutions of public and private sector as well as affiliated doctors.
- The negotiation with all affiliated providers of their contract terms with EOPYY

State of the art (European Projects)

- 15 participations in proposals in HORIZON 2020

  Implementation of 3 projects CrowdHEALTH as a partner

- 5 participations in proposals Interreg

  implementation of 2 projects as a Leader

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Interreg Greece-Italy InMed-Tour
European Regional Development Fund
EUROPEAN UNION

3

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Role in "Health – Info" Project

- Lead Beneficiary of the Project
  - ✓ Coordinating & Monitoring of the project
  - ✓ Communication with JS/MA
  - ✓ Monitoring & Attending the physical project meetings (3 project meetings)
  - ✓ Submission of Progress reports
- Supervising of WP's Implementation
  - WP1 :Project Management & Coordination
  - WP2: Communication & Dissemination
  - WP3: Studies and researches
  - WP4: Educational programs and skill strengthening
  - WP5: Development of the Unified Information System
  - WP6: Pilot preventive program

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WP1 :Project Management & Coordination

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Deliverable No	Deliverable Description	Responsible partner	Actions on Behalf of EOPYY/ Input needed - Dependencies
1.1	Preparation Activities	LB	External Services for preparation of the proposal
1.2	Task Force meetings	LB, PB2,PB3,PB4,PB5,PB6	✓ Organization of KoM ✓ Attends to other meetings
1.3	Project Management	LB, PB2,PB3,PB4,PB5,PB6	✓ Monitoring and coordinating the overall implementation ✓ Communication with JS/MA ✓ Submission of progress reports
1.4	Evaluation	LB, PB2,PB3,PB4,PB5,PB6	✓ Monitoring the compliance to ethics and regulations (Code of Ethics) ✓ Perform a periodic internal assessment of project outputs
1.5	Audits	LB, PB2,PB3,PB4,PB5,PB6	✓ 2 audits reports per year

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WP2:Communication & Dissemination

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Deliverable No	Deliverable Description	Responsible partner	Actions on Behalf of EOPYY/ Input needed -Dependencies
1.1	Conferences/ Info Days	PB2, PB4/ PB5/LB	✓ Monitoring, Participating ✓ Organization of an Info Day
1.2	Promotional Material	LB, PB2, PB4	✓ Creation of the Brochures' blueprints (1 blueprint per year) in Greek Language
1.3	Project's Results Publication	LB	✓ Drafting the final publication
1.4	Promotion through Internet & Media	LB, PB5,PB6	✓ LB's staff will develop a project site ✓ Newsletters ✓ Video Infomercials ✓ Web Campaign
1.5	Project Communication Strategy & Plan	LB, PB4	✓ Draft a project communication Plan

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WP3 : Research and studies

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Deliverable No`	Deliverable Description	Responsible partner	Actions on Behalf of EOPYY/ Input needed -Dependencies
1.1	Mapping of needs infrastructures and resources	LB, PB4	✓ Carry out a study for the Greek Regions
1.2	Data Collection & Evaluation	PB2, PB5, PB6	✓ Monitoring

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WP4: Educational programs and skill strengthening

Deliverable No	Deliverable Description	Responsible partner	Actions on Behalf of EOPYY/ Input needed -Dependencies
1.1	Educational program for general population	PB2, PB5, PB6	✓ Monitoring
1.2	Educational program for local doctors	LB, PB2, PB4	✓ Organization of the Educational Seminars ✓ Participation
1.3	Practical Training on mannequins	PB2	✓ Monitoring

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WP5: Development of the Unified Information System

Deliverable No	Deliverable Description	Responsible partner	Actions on Behalf of EOPYY/ Input needed - Dependencies
1.1	Existing Condition Assessment and Necessity - Implementation Study	LB, PB4, PB5, PB6	✓ Draft an Analysis and Design Study of the Single Data Platform Software Health Insurance File ✓ Operating rules & design of functional testing software ✓ Design of Load Strength Software ✓ Transition data from existing systems/ Interfunctionality
1.2	Supply of required supporting equipment	LB	✓ Supply and installation of all the necessary material (hardware) in 3-tier architecture (web-application-database server)
1.3	Implementation of a single Health Insurance File Data Sheet	LB, PB4,PB5,PB6	✓ Creation of an Electronic Platform and its basic subsystems
1.4	Development and Publication of printed information material	LB	✓ "Guide to Hellenic SSI (Social security institutions) Insurance in FYROM areas" ✓ "Guide to the Incoming Patient"

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WP6: Pilot preventive program

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Deliverable No	Deliverable Description	Responsible partner	Actions on Behalf of EOPYY/ Input needed -Dependencies
1.1	Purchase of Medical Equipment	PB3, PB5, PB6	✓ Monitoring
1.2	Pilot Preventive Program	LB, PB2, PB5, PB6	✓ Provision of a driver for the Medical Unit ✓ Monitoring

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Planning (1/3)

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► Conclude to your milestones for the 1st year

1. **Organization of KoM in Thessaloniki (4th month)**
   D1.1.2 – Task Force Meetings
   - 31-10-2018
2. **Evaluation (6th month & 7th month)**
   D1.1.4 - Evaluation
   - Drafting of "Guidelines for the operation of the partnership – Code of Ethics" (6th month)
   - Ex ante evaluation (7th month)
3. **Development of the project's Site (5th month)**
   D2.1.4 – Promotion through Internet & Media
   - *LB's technical staff will develop this site that will provide information about the Project, its progress, deliverables and results. The Project Site will be developed according to Standard WCAG 2.0, AA (accessible from all).*

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Planning(2/3)

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► Conclude to your milestones for the 1st year

4. **Project's Communication Plan (7th month)**
   D2.1.5 – Project Communication Strategy & Plan
   - *A Project Communication plan will be drafted in the English language.*

5. **Mapping of needs, infrastructures & resources (10th month)**
   D3.1.1 - Mapping of needs, infrastructures & resources
   - *The main objective of this task is to support decision-making by assessing the healthcare needs of the population living across borders, the available to them infrastructures and the resources they use. Special focus will be given to the most vulnerable groups of this population, such as children and elderly women.*

6. **Organization of Educational Cycle (5-12th month)**
   D4.1.2 – Educational Program for Local Doctors
   - *Organization of 8 Educational Seminars*
   - *PM (EOYYY) will present all the EOPYY's information systems and he will highlight the linking of existing systems with the new electronic platform (WP5).*

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Planning(3/3)

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► Conclude to your milestones for the 1st year

7. **Draft a Study (11th month)**
   D5.1.1 – Existing Condition Assessment and Necessity –Implementation Study
   - *Draft an Analysis and Design Study of the Single Data Platform Software Health Insurance File.*
   - *Operating rules & design of functional testing software*
   - *Design of Load Strength Software*
   - *Transition data from existing systems/ Interfunctionality*

8. **Equipment (10th month)**
   D5.1.2 – Supply of required supporting equipment
   - *In order for the platform to be functional and its content visible and accessible to users via the Internet, EOPYY should provide specialized equipment.*

Procurement Plan

No	Tender	Estimated Budget	Phase
1	Preparation Costs	5.000,00€	Contract payment
2	Project Management	21.000,00 €	Signed contract
3	Event Organization	72.073,00	Signed contract
4	Dissemination Material	38.176,00	Procedure on going
5	Information Systems	105.000,00	Procedure on going
6	Audits	9.603,63€	Procedure on going

Thank You
Ви благодарам
Ευχαριστώ

E.2 Presentation of the Alexander Technological Educational Institute of Thessaloniki (ATEITH) - Department Midwifery (PB2), Dr. Menelaos Zafrakas

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Kick-off Meeting, THESSALONIKI
31/10/2018

Professor Menelaos Zafrakas, MD, PhD, FEBS

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Introduction

Presentation of Alexander Technological Educational Institute of Thessaloniki (A.T.E.I.TH.)

Introduction

Presentation of Alexander Technological Educational Institute of Thessaloniki

Introduction

Presentation of Alexander Technological Educational Institute of Thessaloniki

Type	Public
Established	1970
President	Panagiotis Tzionas
Academic staff	430
Administrative staff	220
Students	app. 30.000
Location	Thessaloniki, Greece
Website	http://www.teithe.gr

ATEITH MAIN SCOPE -1

- ATEITH places special emphasis on high quality education, science, technology and the arts, in the relevant professional fields.
- In this context, it combines the development of the appropriate theoretical background with high-level laboratory and practical training.

ATEITH MAIN SCOPE -2

In order to fulfill its mission, ATEITH is organized and operates with rules and practices that ensure the observance and defense of the principles in particular:

(a) freedom of research and teaching,

(b) research and scientific ethics,

(c) the quality of education and services,

(d) efficiency and effectiveness in the management of staff, resources and infrastructure,

ATEITH MAIN SCOPE -3

(e) the transparency of all their activities,

(f) impartiality in the conduct of their work and decision-making,

(g) meritocracy in the selection and development of their staff; and

(h) equal treatment between the sexes and respect for all differences.

ATEITH MAIN SCOPE -4

The Alexandrio Technological Educational Institute (TEI) of Thessaloniki has as its mission:

1. to produce and transmit knowledge through research and teaching, to prepare students for its application in the professional field and to cultivate the arts and culture
2. provide higher education and contribute to lifelong learning through modern teaching methods, including distance learning, based on scientific and technological research at the highest level of quality in accordance with internationally recognized criteria

ATEITH MAIN SCOPE -5

3. develop students' criticality and skills, ensure professional integration of graduates and create the necessary conditions for the emergence of new researchers
4. respond to labor market and occupational needs as well as to the country's development needs and promote knowledge diffusion, exploitation of research results and innovation, respecting the principles of scientific ethics, sustainable development and social cohesion

ATEITH MAIN SCOPE -6

5. Promote cooperation with other educational institutions and research bodies in the country and abroad, the effective mobility of educational staff, students and graduates, contributing to the building of the European Higher Education and Research Area and
6. contribute to the formation of responsible citizens capable of meeting the requirements of all fields of human activities with scientific, professional and cultural competence and accountability and with respect for the values of justice, freedom, democracy and social solidarity.

Main areas of research and education

Main areas of research and education

ATEITH consists of four Schools and 18 Departments

Schools	Departments
School of Technological Applications	• Department of Automation Engineering • Department of Computer Engineering • Department of Electronics Engineering • Department of Automotive Engineering • Department of Civil Infrastructure Engineering
School of Agricultural Technology, Food technology and Nutrition	• Department of Food Technology • Department of Agricultural Technology • Department of Nutrition and Dietetics
School of Health and Medical Care	• Department of Nursing • Department of Midwifery • Department of Physiotherapy • Department of Medical Laboratories Studies • Department of Early Childhood Care and Education • Department of Aesthetics and Cosmetology
School of Management and Economics	• Department of Marketing • Department of Accounting • Department of Tourism Management • Department of Librarianship and Information Systems

List of previous participation of ATEITH in European projects - Interreg

Project Title	Period	Budget (€)
Risk Management of Natural and Anthropogenic Landslides in the Greek – Bulgarian Cross – Border Area	2011-13	266.550
Actions promoting health access and protection of Roma population	2011-13	158.390,00
SETRACON: Securing Transit Containers	2013-15	323.425,00
Chemical and Radiological Risk in the Indoor Environment	2014-15	327.419,28
WATER.NET: Water Ptrotection Thematic Park Actions	2015-16	67846,24
COntinuity of care in MEtabolic diseases through modern TECHhnology - COMETECH	2018-20	556.414,00
NEW ENVIRONMENTAL BIO-REALITY	2018-20	53.000,00
Oenotouristic cross border capacity building: A transition from promoting wine production to oenotourism experience	2018-20	74.750,00
Safe Cross-Border Transportation of Hazardous Materials: Orphan Radioactive Sources	2018-20	260.370,00
SOS for endangered traditional vine varieties	2017-19	300.681,00

List of previous participation of ATEITH in other European projects

Project Title	Period	Budget (€)
European Fashion Retail Supply Chain visibility Training Resource	2017-19	29.088,00
Armenian Network of Excellence in Bio-products Science and Technology	2017-20	233.604,00
Development of approaches to harmonization of a comprehensive internationalization strategies in higher education, research and innovation at EU and Partner Countries	2015-18	43.791,00
Fostering university-enterprise cooperation and entrepreneurship of students via SMART Caffes	2017-20	155.215,00
Waste management curricula development through enhancement of public private partnership	2015-18	34.478,00
Shaping the Future of Education in Tourism	2016-19	45.130,00
Joint action on nutrition and physical activity	2015-17	126.465,72
Educating the next generation of professionals in the Agrifood system	2018-22	43.750,00
Strategic Use of Competitiveness towards Consolidating the Economic Sustainability of the European Seafood Sector	2015-18	288.887,50
Erasmus+ 2015-2016	2015-16	443.540,67

List of previous participation of ATEITH in other European projects (cont.)

Project Title	Period	Budget (€)
Erasmus+ 2016-2017	2016-17	436.490,00
Sufficient Provision of Food Infredients and Nutrition Facts	2016	568,18
Use and application of rhamnolipid Supra Molecular Complex JRV-L (SMC JRV-L) against Verticillium Dahliae	2016-17	2.500,00
Multilingual and multifaceted interactive information access (Mumia)	2014	162.224,21
BASILEUS IV, Balkan Acadenmic Scheme for the Internationalisation of learning in coopereation with European UniversiteiS (Western Balkans)	2012-16	177.600,00
BASILEUS V - Balkan Acadenmic Scheme for the Internationalisation of learning in coopereation with European UniversitieS (Western Balkans)	2013-17	69.300,00
IntegrAted Studies for Syrian and eUropean univeRsities	2014-18	104.000,00
Mobility As keY factor for quAlity eNhancement of EU and LA univErsiTies	2014-18	219834,12
PANACEA European and Asian Network for Sharing Knowledge on Environment and Health	2012-16	215.400,00
Transfer of skills, knowledge and ideas to Central Asia 2- TOSCA 2	2012-16	143.300,00

List of previous participation of ATEITH in other European projects (cont.)

Project Title	Period	Budget (€)
EFFORT - Education Force: Education Mobility for EU- East Europe cooperation	2013-17	1.393.800,00
Promoting the Professional Development of Early Childhood Educators	2011-14	68041,15
distributed Concurrent Design Framework for eLearning in IT Entrepreneurship	2013-15	31.085,00
Evidence based nursing: Challenges, implications for Nursing education and management	2012-13	20.510,40
Older people in Europe: New Needs 3	2012-13	26.633,57
ECQA Certified Social Media Networker Skills (SIMS)	2011-13	26.313,15
Working and Learning in the World of Cradle-to-Cradle	2011-13	15.906,00
DataBase Technology Vocational and Educational Training for Teachers (DBTech VET Teachers)	2012-14	20.277,75
PICTET: EQF-based professional ICT training for Russia and Kazakhstan	2013-16	24.121,17

Role of ATEITH in the "Health Info" Project -1

- The Alexander Technological Educational Institute of Thessaloniki is a higher educational institution operating in a wide range of disciplines.
- In particular, the School of Health Medical Care focuses on Nursing, Midwifery, Nursery, Technology of Medical Laboratories, Physiotherapy, Cosmetics and Wellness

Role of ATEITH in the "Health Info" Project -2

- The ATEITH will contribute to the implementation of the project from a scientific point of view
- In particular, in the monitoring and processing of data collected by the system, and mainly in the implementation of the preventive medical program

List of Work Packages

The ATEITH participates in the following Work Packages of the "Health Info" project:

- Work Package 1
- Work Package 2
- Work Package 3
- Work Package 4 and
- Work Package 6

Work Package 1

- ***P1.2.2:*** Participation in three project's Task Force Meetings at Thessaloniki , Gevgelja and Edessa.

- ***P1.2.3:*** *Management*

- ***P1.2.4:*** *Evaluations and creation of* "**Guidelines for the operation of the partnership – Code of Ethics".**
- The purpose of this Code is to instill confidence in the project management procedure.

Work Package 1 (cont.)

- *The* "**Guidelines for the operation of the partnership – Code of Ethics"** includes:

1) Vision and Purpose of partnership and project
2) Responsibility (ownership of decisions)
3) Respect to partnership and environment
4) Fairness (transparency, equal access to information, etc.)
5) Honesty (act in a truthful manner both in communications and conduct)
6) Medical Confidentiality
7) Gender Equality and Human Rights

Work Package 2

- The opening conference will take place in Thessaloniki under the auspices of ATEITH **(preferably within November 2018)**
- An external company will undertake the organization of PB2's conference.
- Let's set the date now!

Work Package 2 (cont.)

- In order to ensure the dissemination of the project's activities, three Press Visits will be held:

1) In one Mobile Unit's trip,
2) In one educational program in preventive medicine and
3) In one educational program in First Aid

- These three group visits by journalists to project sites should ensure additional visibility opportunities.

Work Package 3

"Data Collection & Evaluation"

- This deliverable will operate as a Research Study
- This activity contains the following:
  1) Data analysis
  2) Research Study

Work Package 3 (cont.)

1. Data analysis

- Bibliography search for other studies relevant to the project and preparation of review of the literature.
- Preparation of advanced word processing documents with draft chapters of research summaries and content for the final publication.
- Overview of project reports and articles and existing research into a comprehensive document.
- Collaboration of the project scientific supervisor of the ATEI of Thessaloniki with other scientists in data analysis for project use and publication content.

Work Package 3 (cont.)

2. Research Study

- Coordinate and schedule data collection
- Travel in the eligible regions to collect data
- Observe practice
- Interview key stakeholders and conduct focus groups
- Design of methodology and requirements
- Design of different types of questionnaire-forms (medical history form, evaluation form for trainees, evaluation form for doctors)
- Data collection from questionnaires, forms and medical reports from filled out in the medical unit
- Evaluation of the results – conclusions.

Work Package 4

- Includes an integrated set of educational activities aiming to improve the quality of life and health of children and the elderly in the regions of implementation through the development of **three axes** of intervention.
  - WP4.1 “Educational program for general population”
  - WP4.2 “Educational program for local doctors”
  - WP4.3 “Practical Training on mannequins”

Work Package 4 – 1st axis

Educational program for General population

Work Package 4 – 1st axis (cont.)

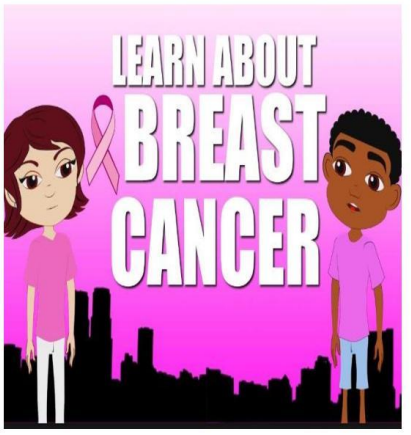
Educational program for General population

- The First Axis refers to educational programs in the field of preventive medicine for the general population, parents and vulnerable groups who live in the cross-border regions of implementation.
- Aims: To improve the awareness of general public in gynecological cancer and educate them about common medical emergencies affecting children and the elderly
- The first axis will focus in two areas

Work Package 4 – 1st axis (cont.)

Focus area 1

1) Education about health issues for women including breast, ovarian and uterine cancer and screening principles and benefits



Work Package 4 – 1st axis (cont.)

Focus area 2

2) Common medical emergencies affecting children and the elderly

Work Package 4 – 1st axis (cont.)

- **Eight** Educational programs, in the form of **4-hour** seminars

- **Locations:**
  - •Three seminars in the Regional Unit of Thessaloniki
  - •Two seminars in the Regional Unit of Pella
  - •One seminar in the Regional Unit of Florina
  - •One seminar in the Regional Unit of Kilkis and
  - •One seminar in the Regional Unit of Serres

Work Package 4 – 2nd axis

Educational program for local doctors

Work Package 4 – 2nd axis (cont.)

Educational program for local doctors

- The Second Axis refers to educational programs which aim to train healthcare professionals who work in the regions of implementation
- These educational programs will be more advanced compared with the educational programs of the first axis
- There will be more specialized subjects in the fields of breast cancer and gynecological cancer prevention, diagnosis and treatment

Work Package 4 – 2nd axis (cont.)

Educational program for local doctors

- **Aims:** To improve the skills and Knowledge of local doctors in the fields of breast cancer and gynecological cancer prevention, diagnosis and treatment.

- **In addition:** In the context of these seminars, the Lead Beneficiary will inform healthcare professionals who work in the regions of implementation regarding the operation of an e-Platform.

Work Package 4 – 2nd axis (cont.)

- **Eight** Educational programs, in the form of **6-hour** seminars

- **Locations:**
  - Three seminars in the Regional Unit of Thessaloniki
  - Two seminars in the Regional Unit of Pella
  - One seminar in the Regional Unit of Florina
  - One seminar in the Regional Unit of Kilkis and
  - One seminar in the Regional Unit of Serres

Work Package 4 – 3rd axis
Practical Training on mannequins

Work Package 4 – 3rd axis (cont.)
Practical Training on mannequins

- The third Axis refers to "hands on" seminar for small groups of people (10 people/per seminar)
- **Aim:** To improve the skills of ordinary people in emergency and rescue services

Work Package 4 – 3rd axis (cont.)

Practical Training on mannequins

a) CPR and choking first aid (infant/child CPR) courses

b) CPR and choking first aid (elderly CPR) courses

Work Package 4 – 3rd axis (cont.)

- **Ten** Educational programs, in the form of **6-hour** seminars for small groups (10 people/per seminar)
- **Locations:**
  - Two seminars in the Regional Unit of Thessaloniki
  - Two seminars in the Regional Unit of Pella
  - Two seminars in the Regional Unit of Florina
  - Two seminars in the Regional Unit of Kilkis and
  - Two seminars in the Regional Unit of Serres

Work Package 6

Work Package 6 (cont.)

- **Aims:** Actions aiming to improve health services for children and the elderly in the intervention area through the development of comprehensive programs of preventive medicine in the Cross Border region Greece - FYROM IPA.
- Within the framework of the project, an additional benefit will be that all partners who will implement the action of preventive medicine in Greece and FYROM, will gain through observation by the transfer of knowledge regarding the application of **a medical mobile unit** in primary care and related processes and requirements.

Work Package 6 (cont.)

The **project objectives** are as follows:

1) To educate women for the necessity of screening services and the need of regular check –up.
2) To provide screening services and enrollment of women who are traditionally difficult to reach.
3) To achieve early detection of female cancer and therefore early treatment and better prognosis.
4) The most important benefit from the operation of this mobile unit is the reduction in mortality and morbidity rates.

Work Package 6 (cont.)

- The work-team for the implementation of this Activity will consist of:
- A Gynecologist specialized in breast cancer (Prof. Zafrakas)
- A Gynecologist specialized in gynecological cancer
- An MD Radiologist
- A General Practitioner
- An Otolaryngologist (Ear, Nose and Throat - ENT- specialist)
- These doctors and the auxiliary staff (driver and secretary – contact person) will provide health services to the Project's target groups ten times in 10 different areas (eligible areas) (Table 1).
- Each trip will last two days. Therefore, the total operation of the Mobile Unit will be 20 days.

Work Package 6 (cont.)

- The Project manager on behalf of ATEITH is a Medical Doctor (Gynecologist) with specialization in the field of Breast Cancer
- He will be responsible for the overall implementation of this activity
- Apart from his organizational responsibilities, Prof. Zafrakas will provide medical services to the Project's target group (elder women)
- Specifically, he will examine and inform women regarding breast cancer

Table 1

Mobile Unit's Trips	Days	Participating Doctors	Area
1	1	Radiologist, 2 * Gynecologists, General Doctor	Regional Unit of Thessaloniki (Area 1)
	2	Radiologist, 2 * Gynecologists, Otolaryngologist	Regional Unit of Thessaloniki (Area 1)
2	1	Radiologist, 2 * Gynecologists, General Doctor	Regional Unit of Pella (Area 2)
	2	Radiologist, 2 * Gynecologists, Otolaryngologist	Regional Unit of Pella (Area 2)
3	1	Radiologist, 2 * Gynecologists, General Doctor	Regional Unit of Florina (Area 3)
	2	Radiologist, 2 * Gynecologists, Otolaryngologist	Regional Unit of Florina (Area 3)
4	1	Radiologist, 2 * Gynecologists, General Doctor	Regional Unit of Kilkis (Area 4)
	2	Radiologist, 2 * Gynecologists, Otolaryngologist	Regional Unit of Kilkis (Area 4)
5	1	Radiologist, 2 * Gynecologists, General Doctor	Regional Unit of Serres (Area 5)
	2	Radiologist, 2 * Gynecologists, Otolaryngologist	Regional Unit of Serres (Area 5)

Table 1 (cont.)

Mobile Unit's Trips	Days	Participating Doctors	Area
6	1	Radiologist, 2 * Gynecologists, General Doctor	Regional Unit of Thessaloniki (Area 6)
	2	Radiologist, 2 * Gynecologists, Otolaryngologist	Regional Unit of Thessaloniki (Area 6)
7	1	Radiologist, 2 * Gynecologists, General Doctor	Regional Unit of Pella (Area 7)
	2	Radiologist, 2 * Gynecologists, Otolaryngologist	Regional Unit of Pella (Area 7)
8	1	Radiologist, 2 * Gynecologists, General Doctor	Regional Unit of Florina (Area 8)
	2	Radiologist, 2 * Gynecologists, Otolaryngologist	Regional Unit of Florina (Area 8)
9	1	Radiologist, 2 * Gynecologists, General Doctor	Regional Unit of Kilkis (Area 9)
	2	Radiologist, 2 * Gynecologists, Otolaryngologist	Regional Unit of Kilkis (Area 9)
10	1	Radiologist, 2 * Gynecologists, General Doctor	Regional Unit of Serres (Area 10)
	2	Radiologist, 2 * Gynecologists, Otolaryngologist	Regional Unit of Serres (Area 10)

Planning

- **ATEITH milestones for the 1st year**
- Participation in 1-2 project's Task Force Meetings at Thessaloniki and possibly in Gevgelja
- Completion of 2 evaluation forms
- Opening conference
- 3-4 seminars "Educational program for general population"
- 3-4 seminars "Educational program for local doctors"
- 4-5 seminars "Practical Training on mannequins"
- Data collection form all the above
- Preparation of documents needed for the medical services to be provided through the Medical Mobile Unit

Input needed / Dependencies

- Modification of external to staff regarding a medical doctor with special expertise needed
- Actions needed from partners in order to get the Medical Mobile Unit
- Opening conference in Thessaloniki under the auspices of ATEITH **- preferably within November 2018!**

Thank you!

E.3 Presentation of the General Hospital Of Pellas - Hospital Unit Of Edessa (PB3), Mr. Athanasios Mittakos

Interreg - IPA CBC
Greece - The former Yugoslav Republic of Macedonia
Health Info

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Greece - The former Yugoslav Republic of Macedonia

GENERAL HOSPITAL OF PELLAS (HOSPITAL UNIT OF EDESSA) HEALTH-INFO

Unified information system for exchanging information between primary health units

in the cross-border area for emergency health cases

Kick-off Meeting

31-10-2018

Professional Chamber of Thessaloniki

ATHANASIOS MITAKOS
Procurement Office Financial Department

GENERAL HOSPITAL OF PELLAS HOSPITAL UNIT EDESSAS

The aim of the Hospital is to fully implement the Declaration for Health equal and high quality, for all citizens, irrespective of their economic or social position:

- The hospital covers the needs of the prefecture and the local councils

State of the art (European Projects)

3

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Role in "Health – Info" Project

- Project Beneficiary (Beneficiary 3)
- Invitation to tender for the supply of a mobile ultrasonic unit
- Prepare technical specifications of notice

4

Planning

- Conclude to your milestones for the 1st year
- Waiting for credit to be allocated to the hospital ΄s special account

5

Input needed / Dependencies

- Highlight the input you need from other WPs / tasks / Partners

6

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Health Info

AOB

- Anything else you would like to mention

7

E.4 Presentation of the Ministry of Health of FYROM (PB4), Mr. Mitko Sevrievski

Interreg - IPA CBC
EUROPEAN UNION
Greece - The former Yugoslav Republic of Macedonia

Kick-off Meeting, THESSALONIKI
31/10/2018

Participant Name

Introduction

► Ministry of Health (MoH)

-Central role in the health system, through its responsibilities for formulating health policies, exerting influence and collecting and using intelligence for development, implementation and monitoring of health policies and enforcing health legislation.

The MoH roles are:

- establishing overall strategic direction and priorities for the health system;
- developing legislation, regulations, standards, policies, and directives to support those strategic directions;
- monitoring and reporting on the performance of the health system and the health of population;
- planning for and establishing funding models and levels of funding for the health care system; and
- ensuring that ministry and system strategic directions and expectations are fulfilled (especially with the state-budget funded programs, where MoH is directly involved in their implementation)

08.10.2018 2

Introduction

► Ministry of Health

The main responsibilities (as per the Law on organization and performance of the state administration bodies) are activities related to:
- Health care and health insurance
- Organization and development of health system
- Monitoring of the health status of population
- Protection of population against communicable diseases, harmful effects of gases, ionizing radiation, noise, air, water, contaminated soil, chemicals, narcotics, hygiene and an epidemic
- Hygiene-epidemiologic condition
- Chemicals and narcotics

In 2015- special body "E-Health Directorate" was established within the MoH. It is responsible for development and improvement of the integrated healthcare information system "Moj Termin"

State of the art

► **State of the art**

- ❑ **IPA 2009 project- Strengthening of the blood safety system**
- ❑ **Health for Growth Programme/HORIZONT 2020 IPH- part of the research team for the project INHERIT inherit.eu**
- ❑ **ERASMUS Plus program**
- ❑ **WESTERN BALKANS INVESTMENT FRAMEWORK (WBIF)**
- ❑ **INTERREG IPA CBC project HEALTH INFO**

Role in "Health Info" Project

- MoH (PB4) contribution in the project
  - WP1

    Activities for regular and continuous implementation of the project-participation at the meetings with other partners (Task Force meetings), organizing 3 Quality evaluation

Role in "Health Info" Project

- MoH (PB4) contribution in the project
  - WP2

    Activities for project promotion: publishing informative brochures prepared by LB, providing promotional materials for PB5 and PB6 Info days and for the Closing conference, sharing information about the project trough different media and internet, organizing Closing conference in Gevgelija, translation of Project Communication Strategy and Plan prepared by LB

Role in "Health Info" Project

- MoH (PB4) contribution in the project
  - WP3

    Mapping infrastructure and resources in the cross border region

  - WP4

    Strengthening skills of the existing human resources (educational program for the doctors from Bitola and Gevgelija)

Role in "Health Info" Project

- MoH (PB4) contribution in the project
  - WP5

    Implementation electronic platform created by LB at national level (providing compatibility with the existing national e health system)

    Providing external expertise by software company for implementation of the new common E platform (translation, inserting relevant national health data, adjustment/upgrade of the system etc)

Planning

► Our milestones for the 1st year

Expectations:

►WP1- participation at TF meetings

►WP2 Publishing Promotional materials started

►WP3 Mapping on needs(infrastructure and resources) started

►WP4 Educational program for local doctors started

Input needed / Dependencies

► Input needed from other WPs / tasks / Beneficiaries

► Leading Beneficiary

- 4-page brochures will be used in order to inform the general population and especially the project's target groups regarding the project's activities – preparation of the brochures on time due to the need for timely translation, editing, publishing by PB4

- Preparation of the Project Communication Strategy and Plan

- Creation of an electronic platform – need for cooperation in order to provide compatibility with existing national system

► PB5 and PB6- cooperation regarding the organization of Info days and education of doctors that will be engaged in screening process

AOB

- Anything else you would like to mention

E.5 Presentation of the Public Health Institution General Hospital-Gevgelija (PB5), Mr. Risto Atanasovski

Interreg - IPA CBC
Greece - The former Yugoslav Republic of Macedonia

Kick-off Meeting, THESSALONIKI
31/10/2018

PHI General Hospital – Gevgelija

Introduction

- PHI General Hospital – Gevgelija

  - The PHI General Hospital - Gevgelija is a public healthcare institution for provision of health care services within the following fields: health care and treatment; specialist-consultative activity; physical therapy, and medical rehabilitation.

    The seat of the PHI General Hospital is in Gevgelija, and it provides health care on the territories of the municipalities of Gevgelija, Bogdanci, Dojran and Valandovo
  - The PHI General Hospital - Gevgelija performs its activities through the following organizational units: Internal Service; Service for Childhood Diseases; Surgical Service; Service for Protection of Women and Mothers; Department for Anestesia; Resuscitation and Intensive Care; Laboratory Activity with Biochemical Laboratory; Pathohistological Diagnostics; Service for Provision of Medications and Sanitation Materials; Autopsy and Biopsy Room; Neuropsychiatric Activity; Service for Eye Diseases; Service for Diseases of the Ear, Nose and Throat; Orthopedic Activity; Activity for Infectious Diseases with Isolation; Service for Physical Medicine and Medical Rehabilitation; General Legal and Economic Service; Technical Service; Service for Transport of Patients with an ambulance to other institutions and health care institutions of tertiary level.

08.10.2018 2

Role in "Health Info" Project

- Work Packages

WP1

- Organization of the 2nd project meeting in Gevgelija (with the Ministry of Health)
- Submitting reports

WP2

- Participation on Info Days
- Newsletters, Social Media Campaign, Web Site, Short videos

WP3

- Preparation, Data Collection and Evaluation

WP4

- Educational program for General Population

WP6

- Purchase of medical equipment

State of the art

- State of the art
  - IPA SHIELD I – JOINT ACTIONS FOR THE PROTECTION AND IMPROVEMENT OF PUBLIC HEALTH IN THE CROSS BORDER AREA

    Project status: Completed

  - IPA SHIELD II

    Project status: Ongoing

Planning

- Milestones for the 1st year
  - Purchase of Medical Equipment
  - Increasing the Awareness/Promotion of the Project through Marketing and Media
  - Executing the Educational program for the general Public

Input needed / Dependencies

- Highlight the input you need from other WPs / tasks / Beneficiaries

AOB

- Anything else you would like to mention

08.10.2018 7

E.6 Presentation of the Public Health Institution Clinical Hospital Bitola (PB6), Mrs. Biljana Hristovska

Interreg - IPA CBC
Greece - The former Yugoslav Republic of Macedonia
Health Info

Interreg - IPA CBC
Greece - The former Yugoslav Republic of Macedonia

Kick-off Meeting, THESSALONIKI
31/10/2018

Clinical hospital Bitola

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ЈЗУ КЛИНИЧКА БОЛНИЦА – БИТОЛА
„Д-р ТРИФУН ПАНОВСКИ"
CLINICAL HOSPITAL "D-r TRIFUN PANOVSKI"
7000 Bitola - REPUBLIC OF MACEDONIA

Introduction

The Clinical Hospital Bitola is built with technical features and capacity to deliver health services to approximately 300,000 patients from the southwestern region of FYROMacedonia. The Clinical Hospital of Bitola is a system that follows patients through a specialist-consultative activity to total prevention, diagnosis, curing, treatment and rehabilitation. Clinical hospital Bitola is the leader in health care system in south-west region of FYROMacedonia on secondary level.

Our hospital consists twenty four medical departments with 520 beds capacity,including unique departments out of Skopje like Oncology and Nuclear medicine.Number of inpatients is approximately 18000 and 320000 outpatients

31.10.2018 2

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ЈЗУ КЛИНИЧКА БОЛНИЦА — БИТОЛА
„Д-р ТРИФУН ПАНОВСКИ“
CLINICAL HOSPITAL "D-r TRIFUN PANOVSKI"
7000 Bitola - REPUBLIC OF MACEDONIA

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ЈЗУ КЛИНИЧКА БОЛНИЦА — БИТОЛА
„Д-р ТРИФУН ПАНОВСКИ“
CLINICAL HOSPITAL "D-r TRIFUN PANOVSKI"
7000 Bitola - REPUBLIC OF MACEDONIA

per year, using medical services from 140 doctors specialists.

Concerning our project we have 8 gynecologists and 8 radiologists,specialists.

Few years ago the Clinical Hospital had received new medical equipment from the Government, worth 5-6 million euros.

- magnetic-resonance imaging;
- 64 slice computer tomography;
- laser device for destruction of kidney stones;
- 4D ultrasound equipment for gynecology and cardiology;
- respiratory, incubators, respiratory machines;

CHB is financed by The National health fund (approximately 10 000 000 Euros per year),funds by the private patients and donations.

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Health Info

ЈЗУ КЛИНИЧКА БОЛНИЦА — БИТОЛА
„Д-р ТРИФУН ПАНОВСКИ“
CLINICAL HOSPITAL "D-r TRIFUN PANOVSKI"
7000 Bitola - REPUBLIC OF MACEDONIA

State of the art

The most relevant experience for our organization is successfully done past project “Childrenhealth” 2012-2013 under the Interreg IPA CBC programming Greece-The FYROMacedonia 2007 -2013,which main goals were detection ,prevention of Cardio vasculary diseases and healthy life in children population between 8 and 12 years with Aristotle University of Thessaloniki as our lead partner.

At this moment, also ,we are partner in the COMETECH (Continuinity in care of metabolic diseases through yhe modern technology) project under the same programming IPA CBC Greece-The FYROMacedonia 2014-2020.

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ЈЗУ КЛИНИЧКА БОЛНИЦА — БИТОЛА
„Д-р ТРИФУН ПАНОВСКИ“
CLINICAL HOSPITAL "D-r TRIFUN PANOVSKI"
7000 Bitola - REPUBLIC OF MACEDONIA

Role in “Health Info” Project

Our organization will be included in project activities concerning:

-preparation, collection and evaluation of data through the screening of patients target groups for prevention of breast cancer and PAP tests

-educational program for general population

-educational program for local doctors

-purchase of Digital mamograph

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Health Info

ЈЗУ КЛИНИЧКА БОЛНИЦА — БИТОЛА
„Д-р ТРИФУН ПАНОВСКИ"
CLINICAL HOSPITAL "D-r TRIFUN PANOVSKI"
7000 Bitola - REPUBLIC OF MACEDONIA

Planning

According the Milestones template

Project		HEALTH-INFO							
PB6 Name		Public Health Institution Clinical Hospital Bitola							
3° month			4° - 6° month			7° - 9° month			9 MONTHS
Activities			Activities			Activities			
deliverables	activity	budget	deliverables	activity	approved budget	deliverables	activity	budget	BUDGET
D.1.2 Task Force Meetings	Kick off meeting	285,50 €				D.1.2 Task Force Meetings	meeting	285,50 €	
D.1.3 Project Management	Management	1.250,02 €	D.1.3 Project Management	Management / Report	1.250,02 €	D.1.3 Project Management	Management	1.250,02 €	
D.1.4 Evaluation	Code of Ethics / Ex ante Evaluation	500,00 €							
D.2.1 Conferences/ Info Days	Opening Conference	2.763,00 €	D.2.1 Conferences/ Info Days	Info days	1.833,00 €	D.2.1 Conferences/ Info Days	Info days	3.438,00 €	
D.2.4 Promotion through Internet & Media	Promotion through Internet & Media	187,50 €	D.2.4 Promotion through Internet & Media	Promotion through Internet & Media	187,50 €	D.2.4 Promotion through Internet & Media	Promotion through Internet & Media	187,50 €	
D.3.2 Data Collection & Evaluation	Preparation / Research	1.825,00 €	D.3.2 Data Collection & Evaluation	Data Collection & Evaluation	1.825,00 €	D.3.2 Data Collection & Evaluation	Data Collection & Evaluation	1.825,00 €	
						D.4.1 Educational program for general population	participation & organization of seminars	2.166,68 €	
D.6.1. Purchase of Medical Equipment	Purchase Digital Mammograph	120.000,00 €							
		TOTAL (MONTH 1-3)			TOTAL (MONTH 4-6)			TOTAL (MONTH 7-9)	TOTAL
		126.811,02 €			5.095,52 €			9.152,70 €	141.059,24 €

F. MINUTE REPORT

Interreg - IPA CBC
Greece - The former Yugoslav Republic of Macedonia
Health Info

HEALTH-INFO

MINUTE REPORT

Kick-Off Meeting

31-10-2018
PROFESSIONAL CHAMBER OF THESSALONIKI
GREECE

National Organization for Health Care Services Provision (LB)

Alexander Technological Educational Institute of Thessaloniki (ATEITH) - Department Midwifery (PB2)

General Hospital Of Pellas - Hospital Unit of Edessa (PB3)

Ministry of Health of FYROM (PB4)

Public Health Institution General Hospital-Gevgelija (PB5)

Public Health Institution Clinical Hospital Bitola (PB6)

F.1. Opening of the Kick-Off Meeting – Greetings and Welcome speeches from the Project Partners

10:00 – 10:30

The representatives of the partners of the Consortium arrived at the Conference Hall of the Professional Chamber of Thessaloniki, Greece. The participants signed the Participation List (See D. Participation List). Welcome coffee & snacks.

LB: Christina Georgakopoulou welcomed the participants of the KoM on behalf of the National Organization for Health Care Services Provision – EOPYY and gave a brief speech regarding the purpose of the meeting.

Introductions and welcome speech from the LB members and greetings to the participants.

Christina Georgakopoulou introduced the Greek partners, the Alexander Technological Educational Institute of Thessaloniki (ATEITH) - Department Midwifery and the General Hospital Of Pellas - Hospital Unit Of Edessa and the three partners from the former Yugoslav Republic of Macedonia, the Ministry of Health of FYROM and the Public Health Institution General Hospital-Gevgelija and the Public Health Institution Clinical Hospital Bitola.

PB2: Brief introductions and greetings from Dr. Menelaos Zafrakas on behalf of the Alexander Technological Educational Institute of Thessaloniki (ATEITH).

PB3: Welcome and introductions on behalf of the General Hospital Of Pellas - Hospital Unit Of Edessa from Mr. Athanasios Mittakos.

PB4: Welcome and introductions on behalf of the Ministry of Health of FYROM from Mr. Mitko Sevrievski, Mrs. Biljiana Taneska and Mrs. Slobodanka Ancevska.

PB5: Welcome speech and introductions on behalf of Public Health Institution General Hospital-Gevgelija from Mr. Risto Gjurov, Mr. Risto Atanasovski and Dr. Mitko Krdjev.

PB6: Welcome speech and introductions on behalf of the Public Health Institution Clinical Hospital Bitola from Mrs. Biljiana Hristovska, Dr. Zoran Lazaraov and Dr. Aleksandar Dimovski.

F.2. Presentations of the Project Partners

F.2.1 Introduction to HEALTH-INFO. Presentation of the Lead Beneficiary

10:30 – 10:45

Christina Georgakopoulou, LB's Communication Manager, made a presentation on behalf of the Lead Partner, the National Organization for Health Care Services Provision – EOPYY.

The presentation included an overview of EOPYY and its objectives as well as its participation to other co-financed Projects. The presentation also focused on the Introduction to HEALTH-INFO, an overview of the Work Packages and the deliverables of the project, the involvement of the partners in each WP and deliverable, the procurement plan, the objective and scope of the project, the roles of the partners and the Leader's milestones for the 1st year of implementation as well as the specifics of their implementation.

F.2.2. Presentation of the Project Beneficiary 2

10:45 – 11:05

Dr. Menelaos Zafrakas, PB2's Project Manager, made a presentation on behalf of the Project Beneficiary 2, the Alexander Technological Educational Institute of Thessaloniki (ATEITH) - Department Midwifery.

The presentation included an overview of the ATEITH, its main scope and their main areas of research and education as well as its previous participation to other co-financed Projects. The presentation also focused on the role of ATEITH in HEALTH-INFO, an overview of the Work Packages and the deliverables of ATEITH's participation, the milestones for the 1st year of implementation as well as the specifics of each delivery's implementation.

F.2.3. Presentation of the Project Beneficiary 3

11:05 – 11:15

Mr. Athanasios Mittakos, PB3's Project Assistant, made a presentation on behalf of the Project Beneficiary 3, the General Hospital Of Pellas - Hospital Unit of Edessa.

The presentation included an overview of the ATEITH and its main scope and objective. The presentation also focused on the role of the Hospital in HEALTH-INFO the deliverables of its participation.

F.2.4. Presentation of the Project Beneficiary 4

11:15 – 11:30

Mr. Mitko Sevrievski, made a presentation on behalf of the Project Beneficiary 4, the Ministry of Health of FYROM.

The presentation included an overview of the Ministry, its main responsibilities and central role as well as its previous participation to other similar Projects. The presentation also focused on the role of the Ministry in HEALTH-INFO, an overview of the Work Packages and the deliverables of A the Ministry's participation, the milestones for the 1st year of implementation as well as the specifics of implementation.

F.2.5. Presentation of the Project Beneficiary 5

11:30 – 11:45

Mr. Risto Atanasovski, PB5's Project Assistant, made a presentation on behalf of the Project Beneficiary 5, the Public Health Institution General Hospital-Gevgelija.

The presentation included an overview of the Public Health Institution General Hospital-Gevgelija, its main scope and its previous participation to other co-financed Projects. The presentation also focused on the role of the hospital in HEALTH-INFO, an overview of the Work Packages and the deliverables of the hospital's participation and the milestones for the 1st year of implementation.

F.2.6. Presentation of the Project Beneficiary 6

11:45 – 12:00

Mrs. Biljana Hristovska, PB6's Project Assistant, made a presentation on behalf of the Project Beneficiary 6, the Public Health Institution Clinical Hospital Bitola.

The presentation included an overview of the Public Health Institution Clinical Hospital Bitola, its main scope and its previous participation to other co-financed Projects. The presentation also focused on the role of the hospital in HEALTH-INFO and an overview of the Public Health Institution Clinical Hospital Bitola milestones for the 1st year of implementation.

F.2.7. Presentation of the Project Officer

12:00 – 12:15

Mr. George Papapostolou, HEALTH-INFO's Project Officer, made a presentation on the topic of Pre-financing for IPA Beneficiaries, allocations and expenditures verifications.

BREAK	***COFFEE & SNACKS***	***12:15 – 12:45***

F.3. Break-down of the Project Timeline (1st and 2nd year of implementation)

12:45 – 13:45

All partners – with the coordination of the LB – started an overview of the timeline's scope, which was a preliminary draft. The partners went through every WP and delivery of the project and elaborated as well as updated the existing plan. Every partner checked their availabilities and commitments of their project team and defined the schedule of the Timeline. The updated Timeline has been shared with the project partners and can be found below:

Image 4. Updated Timeline of HEALTH-INFO

TIMELINE GR-FYROM

		July	August	September	October (4)	November (5)	December (6)	January (7)	February (8)	March (9)	April (10)	May (11)	June (12)	July (13)	August (14)	September (15)	October (16)	November (17)	December (18)	January (19)	February (20)	March (21)	April (22)	May (23)	June (24)
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
WP1	TITLE																								
D 1.1.	Preparation Activities																								
D 1.2.	Task Force Meetings				Kick-off meeting THESSALONIKI 31/10/2018					2nd Meeting GEVGELIJA								3rd Meeting EDESSA							
D 1.3.	Project Management							1st Report						2nd Report						3rd Report					Final Report
D 1.4.	Evaluation					Code of Ethics	Code of Ethics		ex ante					mid term											ex post
D 1.5.	Audits																								
WP2	TITLE																								
D 2.1	Conferences/ Info Days					PB2 Opening Conference 28/11/2018				PB5,PB6 2 Info Days per partner	PB5,PB6 2 Info Days per partner							Info day LB							PB4 Closing Conference
D 2.2	Promotional Material					LB Brochures' blueprint / Notebooks / Pens	PB4 Promotional Items / Tanslation												Brochures' blueprint	PB4 translation of brochures (project results) prepared by LB	brochures' printing (LB,PB2)				
D 2.3	Project's Results Publication																								LB Project Results Publication
D 2.4	Promotion through Internet & Media						**Video Spot/Project Site / Social media campaign/ Press Visits/** newsletter	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ Video Spot/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign	newsletter/ social media campaign
D 2.5	Project Communication Strategy & Plan					LB PCP	LB PCP	LB PCP	PB4 translation of PCP																
WP3	TITLE																								
D 3.1	Mapping of needs infrastructures & resources						LB, PB4 Mapping	LB, PB4 Mapping	LB, PB4 Mapping	LB, PB4 Mapping	LB, PB4 Mapping	LB, PB4 Mapping													
D 3.2	Data Collection & Evaluation	PB2 Preparation	PB2 Preparation	PB2 Preparation	PB2 Preparation		PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation	PB2, PB5,PB6 Data Collection/Evaluation
WP4	TITLE																								
D 4.1	Educational program for general population						1 + 2				3		4			5		6		7		8			
D 4.2	Educational program for local doctors						1 + 2				3		4			5		6		7		8			
D 4.3	Practical Training on mannequins						1 + 2				3	4	5			6	7	8		9		10			
WP5	TITLE																								
D 5.1	Existing Condition Assessment and Necessity - Implementation Study										LB, PB4	LB, PB4													
D 5.2	Supply of required supporting equipment										LB														
D 5.3	Implementation of a single Health Insurance File Data Sheet												LB, PB4	LB, PB4	LB, PB4	LB, PB4									
D 5.4	Development and Publication of printed information material																LB								
WP6	TITLE																								
D 6.1	Purchase of Medical Equipment					PB3, Mobile Unit purchase & PB5, PB6 Medical Equipment																			
D 6.2	Pilot Preventive Program													preparation	preparation	preparation	preparation	preparation	2trips	2trips	2trips	2trips	2trips		

F.4. Communication between the Partnership

13:45 – 14:00

All partners – with the coordination of the LB – started an overview of the communication channels the project partners have been using so far. The partners have been communicating only through e-mail so far. During the discussion, it was decided that their official communication will continue to be through e-mails. However, the project partners will add Skype calls to their communication routine.

F.5. Procurements & Risk Management

14:00 – 14:15

All partners – with the coordination of the LB – started a discussion regarding the project partner's progress with procurement procedures. The project partners have included in their presentation the procurements that have been completed so far and the discussion mainly concerned the procedures that are planned (See E. Speakers Presentation). The common decision was to hurry up procedures as much as possible in order to follow the accordingly updated Timeline.

F.6. Closure of the KoM

14:15

All questions were answered during the Presentations of project partners and the project officer as well as during the above discussions. No further questions were documented in this part.

ALL PARTNERS	***SOCIAL DINNER (Ladadika, Thessaloniki)***	***14:30 – 17:00***

G. PHOTOS

Introduction
Ministry of Health (MoH)
ΕΠΑΓΓΕΛΜΑΤΙΚΟ
PROFESS

Project